

This page is for cover page and some other important information.

Company name:		Your name:	
Company address street:			
Company city:		State:	Zip code:
Company email:		Company phone:	

Job name:			
Job street address:			
Job city:		State:	Zip code:
Date of loss:		*recommended*	
Claim number:		Insurance Company:	

In a few words, what happened?
--------------------------------

Emergency service call?	<input type="radio"/> yes	<input type="radio"/> no	
After hours or weekend?	<input type="radio"/> yes	<input type="radio"/> no	This affects the price of work performed a lot.
Are you ordering a mitigation only estimate?	<input type="radio"/> yes	<input type="radio"/> no	
Or, are you ordering both mitigation and restoration estimates?	<input type="radio"/> yes	<input type="radio"/> no	

Check the water category below
<input type="radio"/> Category 1 water ** Category 1 water originates from a source that does not pose substantial harm to humans. Examples are: broken water supply lines & toilet tanks, tub & sink overflows, and rain or snow. Category 1 water that has contact with structural surfaces and content materials, and as time elapses, may deteriorate in cleanliness. (an Xactimate definition)
<input type="radio"/> Category 2 water **Examples of category 2 water includes: discharge from dishwashers, washing machines, toilet bowls without solid wastes, and any water that contains chemicals, fungus or algae. If left untreated for 48 hours, category 2 may become category 3. (an Xactimate definition)
<input type="radio"/> Category 3 water **Examples of category 3 water includes: sewage and toilet backflows; river, stream, and seawater flooding; and sources with toxic pesticides or heavy metals. Category 3 water may include some sludge. (an Xactimate definition)

Equipment set up - total hours	Equipment take down - total hours?
Monitor equipment - how many days?	Monitoring hours per day?
How many hazmat suits were worn?	How many mask filters were used?
Plastic barrier – how many square feet	
Disposal needs: dumpster <input type="radio"/> 12 yard <input type="radio"/> 20 yard <input type="radio"/> 30 yard <input type="radio"/> 40 yard <input type="radio"/> pickup load <input type="radio"/> dump truck load	
Is there a basement or crawlspace? <input type="radio"/> yes <input type="radio"/> no (include separate page)	
Was mold observed? <input type="radio"/> yes <input type="radio"/> no enter costs incurred for mold testing: \$	

If you have an adjusters estimate, please send it along with your submittals. You can fax it to us at: 877-867-7720 or email to: <a href="mailto:estimatewriters@aol.com">estimatewriters@aol.com</a>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

next  
 Proceed with the Drying Per Room Form and use that form over and over again, one page for each room that is to be included.  
 Drawings of rooms should include closets. Hallways and entry need included in other drawings or by themselves.  
 If you can't provide drawings, include at least the room dimensions, or the square footage of every activity.

Use the form as much as possible and write anywhere you can for additional information. The form includes most frequently used items, but anything can be added, anything.